



Public Information Task Force

Draft Meeting Minutes

October 26, 2006

1:00 – 2:30 pm

Lake County Division of Transportation

600 W. Winchester Road

Libertyville, Illinois 60048

1.0 Roll Call

√ Hartnett, Sherry – Chair (Baxter)

A Chekouras, Joe — County of Lake,

√ Giertych, Al — Lake County DOT

A Motley, David — City of Waukegan

√ Vancil, Susan — Lake County Stormwater Management Commission

Staff:

Russell Medley, LCP

Brooke Hooker, County of Lake

Chuck Gleason, Lake County DOT

2.0 Public Comment

There was no public comment.

3.0 9-27-06 Meeting Minutes Approval – NO QUORUM – Meeting was discussion only.

4.0 RFP Update – Al Giertych

Al Giertych, Lake County DOT provided an update on the Route 120 Corridor Study RFP (request for proposals). The draft version of the RFP is being circulated among Steering Council members for review and comment. The RFP cannot be released until the grant money from the state has been secured. Once the funding is released, the RFP can be issued and it will probably take about a month to secure proposals. The November 2, 2006 Steering Council meeting should give us a better understanding of where and how the RFP process will work.

5.0 Public Involvement Plans

The Request For Proposals (RFP) requires that the consultants that are eventually hired for the study include a public involvement plan. Of course, there is limited money for a consultant and we may prefer the consultant focus on technical issues. Therefore, the task force will be an important conduit for information to the public. The consultant would act as an extension of the Public Information Task Force, not as a replacement for the task force.

Committee members brought examples of public involvement plans to the meeting to discuss. Susan Vancil shared examples that she received from Christopher B. Burke Engineering. One document discussed the general public involvement process that the company undertakes. The other document included an example of an actual public involvement plan in action: the Elgin O'Hare Expressway/West O'Hare Bypass Tier One

EIS (environmental impact statement). Peter Harmet, the IDOT representative on the Route 120 CPC Steering Council also provided guidance in the way of IDOT's Policy Manual and what it says about public involvement planning.

Based on all of these documents, the public involvement plan includes:

- Stakeholder identification/outreach
- Public Meetings/Open Houses
- Media Outreach
- Newsletters
- Website

The task force has accomplished most of these items. It was decided that stakeholder identification and newsletters must be left to the consultant, once the project begins. Task force members agreed that the development of a public involvement plan needs to wait until a consultant has been named and can determine how they want the plan to look. The task force would then provide assistance in executing the plan.

6.0 Next Meeting: TBD

7.0 Adjourn