



**Public Information Task Force**  
**Minutes**  
**October 2, 2008**  
**1:00 – 2:30 pm**  
**Lake County Division of Transportation**  
**600 W. Winchester Road**  
**Libertyville, Illinois 60048**

**1.0 Roll Call**

- ✓Giertych, Al — Lake County DOT
- ✓Kampa, James – STV Inc.
- ✓Khoen, Jennie – LC Communications Division Director, Co-Chair
- ✓Motley, David — Chair, City of Waukegan
- ✓Vancil, Susan — Lake County Stormwater Management Commission

**Staff:**

- ✓Russell Medley – LCP
- ✓Chuck Gleason – LCDOT, IL Route 120 CPC Project Manager
- ✓Jeffrey Hall – TranSystems

**Public:**

Mayor Richard Hyde – City of Waukegan

**2.0 Public Comment**

No public comment.

**3.0 1-31-08 Meeting Minutes Approval**

**Motion:** To approve the 1-31-08 meeting minutes as presented

**Motion By:** Al Giertych

**Seconded By:** James Kampa

**Discussion:** None

**Motion Passed:** Unanimous

**4.0 Chairman's Remarks**

**4.1 Resignation of Sherry Hartnett – Selection of New Chair and Co-Chair**

Due to expanding work requirements, Chair Sherry Hartnett, Baxter International, resigned from the task force. Her resignation was accepted at the 9-17-08 Governance Board Meeting. David Motley, City of Waukegan agreed to become Chair of the task force and was appointed to that role at the same meeting. Jennie Khoen, County of Lake was asked to take on the role as Co-Chair.

#### 4.2 November Public Meeting – Chuck Gleason, LakeDOT/Jeff Hall, TranSystems

Chuck Gleason noted that a public meeting had been scheduled for **November 12<sup>th</sup>, 6 to 8 pm, at Prairieview School, 103 E. Belvidere Rd. (Route 120), Hainesville, IL.** Jeff Hall, TranSystems, noted that the information that would be presented at the public meeting would be presented first to the Governance Board at their next meeting on October 8, 2008. The information being presented at the public meeting pertains to roadway characteristics, specifically. In March/April 2009 decisions regarding the alignment of the road would be made and in Summer 2009, the Governance Board would select locally preferred road characteristics based on public comment and study results. The study will tentatively wrap up in Summer 2009.

The public meeting will be structured as an open house. There will not be any formal presentation – the Technical, Environmental & Stormwater Impact, and Land Use Task Forces will have separate stations at which attendees can review map and information products and interact directly with consultants and task force members. A continuous slide show will provide the story of the study and how we got to this point in the process.

In regards to public comments, the consultants will provide information to include on the website so that if members of the public cannot attend the meeting, they can review documents online and submit comments via email.

At the open house itself, there will be a station set up with a court reporter so that constituents can submit their comments directly after reviewing the exhibits and discussing points of interest with the consultants and staff.

Suggested public relations tactics:

- Press release submitted to local papers, organizations
- Submit public notice to newspapers, as per law (Chuck Gleason)
- Create 8.5 x 11 flyer with meeting details (Dave Motley & Jennie Khoen)
- Send notice to each of the communities along the corridor for inclusion on their websites and in newsletters
- Set up flashing road signs two weeks in advance of meeting at intersections along the corridor announcing the place, date and time of the open house (Al Giertych & Chuck Gleason)
- Drop off flyers/post announcements at locations/businesses along the corridor including gas stations, grocery stores, retail establishments and restaurants (Intern)

- Include public comments section on website (Russell Medley)
- Contact large employers throughout corridor to see if they will post notices/send out announcements regarding the open house to their employees.

Task force members expressed concerns about limiting public comments to roadway characteristics when the public wants to know more about and discuss land use and environmental decisions.

**5.0 Old Business**

None

**6.0 New Business**

None

**7.0 Adjourn**

**Next meeting set for Thursday, October 30th, 1 to 3pm (note: meeting was subsequently cancelled)**